



11.12.2017

# 2018 Tennis Europe Junior Tour 12/14/16 & under

# **Major Rule Changes**

### 1. Match Format no let service:

The service let will be eliminated at all Tennis Europe Junior Tour (Individual and team events) Tournaments.

### 2. No entries by fax

Entries and Withdrawals: No fax. Only by email or online

<u>Singles entries/withdrawals are made online at www.tenniseurope.org or for players who cannot use the online facility, by email using the official entry/withdrawal form to juniors@tenniseurope.org</u> <u>Tennis Europe Players cannot enter/withdraw directly with the tournament organisers.</u>

# 3. Category 1 14/16 & Under Tournaments – No Main Draw sign in

Main Draw must be made by 19.00 hrs local time at the latest.

# 4. Qualifying and Main Draw Sign in:

### Qualifying Sign-in

Players who appear on the Singles Qualifying Acceptance list at the time of the Freeze Deadline are committed to play in the Qualifying event and to sign-in in person with the Referee before 18.00 hours local time on the day before start of the Qualifying event (BS16, GS16, BS14, GS14, as applicable). The Qualifying sign-in Deadline shall open at least two (2) hours earlier.

Players on the Alternate list and On-site Alternates may also sign-in.

Players are required to produce his/her Passport or National ID to verify their Date of Birth and Nationality.

Exceptions for signing-in on-site in person.

Coaches cannot sign-in for a player, either on-site or by phone.

Players must sign-in on-site in person except as follows:

- Entered players who appear on the Singles Qualifying Acceptance list and have lost in the previous week's tournament on the ITF Pro Circuit, ITF Junior Circuit, Tennis Europe Junior Tour <u>or a national</u> <u>competition (if requested by the relevant National Association and approved by Tennis Europe at least two</u> <u>weeks in advance</u>), on the day of the Singles Qualifying Sign-on or one day earlier may be signed-in by the Qualifying Sign-in Deadline through the Supervisor/Referee of the previous week's tournament, who must

1









verify the schedule of the player. The player must be able to be on-site and play his/her first round match by the end of the first round of Qualifying of that event.

- Players who appear on the Singles Qualifying Acceptance list may sign-in on-time by telephone with the Referee to preserve eligibility for known vacant positions in the Singles Main Draw (e.g. following confirmed withdrawals after the Freeze Deadline, or known unused SE positions). Such players will be moved into the Main Draw list following their sequence on the Qualifying Acceptance list. NB! Should such position not become available the player may not play in the Qualifying event and is subject to No-show suspension points.

- Players travelling as part of a National Squad for the previous tournament week, may - on request of the National Coach - be signed-in by the Referee of the previous week's tournament, if any other member of the squad is still competing in that tournament in the two days preceding the start of the Qualifying event.

#### Main Draw Sign-in – Category 2 and 3 events

Entered players who appear on the Singles Main Draw Acceptance list at the time of the Freeze Deadline are committed to play in the Singles Main Draw event and to sign-in in person with the Referee before 18.00 hours local time on the day before start of the Singles Main Draw event (BS16, GS16, BS14, GS14, and for BS12 and GS12 the Singles Draw, as applicable). The Main Draw sign-in Deadline shall open at least two (2) hours earlier.

Entered players who were signed-in to preserve eligibility for the Main Draw during the Qualifying sign-in and who were moved to the Singles Main Draw must also sign-in at this time.

Players are required to produce his/her Passport or National ID to verify their Date of Birth and Nationality.

#### Exceptions for signing-in on-site in person

Coaches cannot sign-in for a player, either on-site or by phone.

Players must sign-in on-site in person except as follows:

- Entered players who appear on the Singles Main Draw Acceptance list and have lost in the previous week's tournament on the ITF Pro Circuit, ITF Junior Circuit, Tennis Europe Junior Tour <u>or a national</u> <u>competition (if requested by the relevant National Association and approved by Tennis Europe at least two</u> <u>weeks in advance</u>), on the day of the Singles Main Draw Sign-on or one day earlier may be signed-in by the Main Draw Sign-in Deadline through the Supervisor/Referee of the previous week's tournament, who must verify the schedule of the player. The player must be able to be on-site and play his/her first round match by the end of the first round of Main Draw in that event.

- Players who signed-in onsite for the Qualifying event and were subsequently moved to the Main Draw are considered signed in and are not required to sign-in again.

- Players travelling as part of a National Squad for the previous tournament week, may – on request of the National Coach/accompanying person - be signed-in by the Referee of the previous week's tournament, if any other member of the squad is still competing in that tournament in the two days preceding the start of the Qualifying Main Draw event.











- Players travelling as part of a Winter Cup, Summer Cup, Nations Challenge team for the previous tournament week, may on request of the National Team Captain be signed-in by the Referee of Winter Cup, Summer Cup, Nations Challenge event

### 5. Publication of entry lists until 1500 hrs GMT instead of 12.00 GMT

The Singles Acceptance Lists (Main Draw, Qualifying and Alternates) are published on www.tenniseurope.org on the Monday 21 days <u>the latest by 15.00 hrs GMT instead of 12.00 GMT before</u> <u>the Tournament week.</u>

### 6. Hospitality/travel details arrangements:

Tournament Organisers must be informed by email at the latest by the freeze deadline before the event starts the travel details of the tournament participants (main and qualifying draws), unless they have been confirmed after the freeze deadline, whereas direct contact with the Tournament Organiser is requested.

### 7. Accommodation - private housing

<u>Coaches may stay with the same host family as a player, with written consent of each of the player's parents and the coach.</u>

### Private Housing – Regulation

The National Association must ensure that the following minimum requirements are met:

- Private housing may only be used to accommodate players with the consent of the player and player's parent(s)/legal guardian. Private housing may only be used for coaches with the consent of the coach. Accommodation of coaches and players together is permissible solely in accordance with the Room Policy (above);
  Players and coaches written consents must be collected by the National Association and can at any time be requested by Tennis Europe.
- Each host family's residence must be located in a safe part of the town/city;
- Criminal and other appropriate background checks must be carried out on all adult members of host families, in accordance with the National Association's own procedures and local laws and regulations. The National Association must ensure that its procedures, such as the provision of references and self-disclosure of convictions, comply with local laws and regulations;
- <u>All adult members of a host family must agree to comply with the child safeguarding procedures</u> <u>from their National Association in respect of personal checks;</u>
- <u>The National Association must produce and apply a Code of Conduct for host families, which must</u> <u>be formally acknowledged and accepted by the adult members of each host family. The National</u> <u>Association must keep records of all such acknowledgements from host families;</u>









3

- <u>The National Association must ensure that an appropriate tournament representative undertakes a</u> <u>home visit at each host family's residence shortly before the tournament in order to satisfy</u> <u>themselves as to the appropriateness of the arrangements made by the host family for each player;</u>
- <u>Players must be placed with families in which there is a player of a similar age and, where possible,</u> of the same sex. If players are of different sexes, the host family must contain both sexes within the <u>household</u>.
- Visiting players must have their own bedroom, although it is acceptable for a player to share a bedroom with another junior player or minor known to them of similar age and of the same sex. Bathing facilities must be private;
- If any visiting player has a disability, the National Association must ensure that the host family is aware of any special requirements and arrangements, such as size of room and access to bathroom facilities, which must be appropriate for the player.
- The National Association must make the host family aware of the arrangements for collecting and transporting the guest players throughout the duration of the tournament. Those travel arrangements should be such that players do not travel to or from the tournament alone or without an adult.
- Players must have easy telephone access to (or other appropriate means of reaching) coaches/staff whilst staying with host families. In particular, the National Association must ensure that all guest players and host families are provided with contact details and clear instructions for how to contact the responsible Officers, of both the host National Association and the player's own National Association.
- <u>The National Association is responsible to undertake all necessary and appropriate measures</u> should it be made aware of any possible incident in relation to a host family.
- <u>Tennis Europe reserves the right to revoke a host family at any time.</u>
- 8. <u>Tennis Europe Team Competitions (Tennis Europe Winter Cups by Head, European Summer Cups</u> <u>and Tennis Europe Nations Challenge by HEAD)</u>

From 2018 onwards it will be a formal requirement under the rules for all captains in Tennis Europe Team Competitions (12/14/16/18 & Under) to hold a coaching qualification recognised by their National Association.

# The 2018 regulations will state:

The Captain, who must be a minimum of 24 years of age prior to the end of the calendar year in which the competition is played (unless approved by Tennis Europe in writing), shall qualify regardless of his/her nationality and shall be subject to the rules which apply to members of his/her team. A Captain shall be able to represent one nation only during a calendar year.

It is also strongly recommended that the Captain should The captain is required to have a coaching gualification recognised by the National Association concerned.









4